

Employer Sheet A		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:

Could you spell your name please?
 What kind of experience do you have?
 What did you study in university?
 Do you have any special skills?
 What are your good points and bad points?



You Company's Profile and Available Job

Company Name: _____ Labs
 Job Description: *Researcher*
 Job Salary: \$45 000/year
 Location: *University Laboratory*
 Benefits and Incentives: *Medical/Dental*
 Promotions and Raises: *2% raise every year.*
Promotion to senior researcher after five years.

Employer Sheet B		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:

Could you spell your name please?
 What kind of experience do you have?
 What did you study in university?
 Do you have any special skills?
 What are your good points and bad points?



You Company's Profile and Available Job

Company Name: _____ Restaurant
 Job Description: Cook
 Job Salary: \$12.00/hour
 Location: Downtown Restaurant
 Benefits and Incentives: Free dinners
 Promotions and Raises: 3% raise per year.

Employer Sheet C		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:

Could you spell your name please?
 What kind of experience do you have?
 What did you study in university?
 Do you have any special skills?
 What are your good points and bad points?



You Company's Profile and Available Job

Company Name: _____ Cafe
 Job Description: *Waiter/Waitress*
 Job Salary: *\$7.00/hour.*
 Location: *Café by the sea.*
 Benefits and Incentives: *Free Coffee and Tips*
 Promotions and Raises: *5% raise after 6 months.*

Employer Sheet D		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:

Could you spell your name please?
 What kind of experience do you have?
 What did you study in university?
 Do you have any special skills?
 What are your good points and bad points?



You Company's Profile and Available Job

Company Name: _____ *Department Store*
 Job Description: *Salesperson*
 Job Salary: *\$20 000*
 Location: *Downtown*
 Benefits and Incentives: *5% commissions and 10% discount on store goods.*
 Promotions and Raises: *Manager after 5 years*

Employer Sheet E		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:

Could you spell your name please?
 What kind of experience do you have?
 What did you study in university?
 Do you have any special skills?
 What are your good points and bad points?



You Company's Profile and Available Job

Company Name: _____ Law Firm
 Job Description: *Lawyer*
 Job Salary: \$65 000/year
 Location: *in the suburbs*
 Benefits and Incentives: *Medical/Dental*
 Promotions and Raises: *2% raise every year.*
Promotion to partner after 5 years.

Employer Sheet F		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:

- Could you spell your name please?
- What kind of experience do you have?
- What did you study in university?
- Do you have any special skills?
- What are your good points and bad points?



You Company's Profile and Available Job

Company Name: _____ *High School*

Job Description: *Teacher*

Job Salary: \$30 000/year

Location: *Suburbs*

Benefits and Incentives: *Medical/Dental*
3 Month Vacation

Promotions and Raises: *3% raise every year.*

Employer Sheet G		Applicant Information			
Name of Applicant					
Experience:					
Major:					
Skills:					
Good Points					
Bad Points					

Questions to ask applicant:

Could you spell your name please?
 What kind of experience do you have?
 What did you study in university?
 Do you have any special skills?
 What are your good points and bad points?



You Company's Profile and Available Job

Company Name: _____ *Fish Farm*
 Job Description: *Fish Farmer*
 Job Salary: \$16.00 an hour
 Location: *On an island.*
 Benefits and Incentives: *Free fish/ housing*
 Promotions and Raises: *None*

